

**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**  
**P. L. 106-107 Annual Report to Congress**  
May 2004 to May 2005

The National Archives and Records Administration (NARA) has a small grant-making program, the National Historical Publications and Records Commission (NHPRC). Established by Congress in 1934, the NHPRC is a 15-member body, chaired by the Archivist of the United States and comprised of representatives of the three branches of the Federal Government and of professional associations of archivists, historians, documentary editors, and records administrators. The NHPRC awards approximately 95-105 discretionary grants per fiscal year to promote the preservation and use of America's documentary heritage essential to understanding our democracy, history, and culture. The NHPRC's average appropriation is \$6 million, and is currently administered with a staff of ten.

**Participation in the Government-wide Streamlining and Grants.gov Efforts**

The executive director of the NHPRC, has been named to serve on the Grants Executive Board. The deputy executive director of the NHPRC, serves on the Grants Policy Committee. Both attended their first meetings in July. Other NARA staff attend regular meetings of the Grants.gov stakeholders to stay up-to-date on the progress of the group and participate in discussions.

**Internal Efforts to Create an Environment Conducive to Grants Streamlining and Simplification**

**General Approach**

The NHPRC, along with NARA's policy staff and information technology staff, continue working to keep up with the various changes resulting from the streamlining efforts. During this reporting period, we worked on testing and refining our forms and application packages and were close to making them available on Grants.gov at the end of the reporting period.

**Implementing the Changes Affecting the Pre-Award Process**

**A. Grants.gov FIND**

100% of NHPRC's grant funding opportunities (8) are posted in Grants.gov, and we have also provided a link from our website to Grants.gov. We have been engaged in creating specific, full announcements for each of our opportunities that link from our website to Grants.gov and vice versa. Previously the link was only to parts of our main website with basic information about the types of grants available.

**B. Announcement Template**

100% of our grant funding opportunities (8) are posted using the full announcement template.

**C. Grants.gov APPLY**

All application packages for the relevant NHPRC cycles and/or upcoming deadlines will be posted to Grants.gov at the end of the third quarter of fiscal year 2005. We intend to continue full participation in the Grants.gov initiative.